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**435** Lucas Avenue, Winnipeg, MB R3C 2E6 Phone: **(866)** 467-2963 | Fax: **(888)** 694-5810

www.paynetransportation.com

DRIVER / CONT	RACTOR NA	ME	UNIT NUMBER	TRAILER NO.(S)	TRIP NUMBER(S)			
START DATE (DD/MM/YY)	END DATE (	DD/MM/YY)	ODOMETER START	ODOMETER END	ODOME	TER TOTAL		
/ /	/	/	**Must equal last trips endir	ng	KMS 🗀	Miles		

\* \* Please Print Neatly \* \*

## PTLP TRIP REPORT COVER PAGE

\* \* Please Print Neatly \* \*

Date	State		Drop /	Drop /	Drop /	Dill of Lodino	FUEL PURCHASES (Scan Cash Receipts Only)					PAYNE FREIGHT BILL NUMBERS
(DD)	or	City / Location	Pick	Bill of Lading Number	Quantity	Gal.	Vendor	Card Type	Cost of			
(55)	Prov.		(P/D)	Number	(Volume)	or Lts	venuoi	or Cash	Fuel			
										DRIVER COMMENTS/PAYROLL NOTES		
										Number of Pages being		
										Scanned including this page		
										<b>DRIVER'S CHECK LIST</b> ( $\checkmark$ of Scanned items)		
										1) SIGNED CLEAR BILL OF LADING		
										2) SHIPPER'S BILL OF LADING		
										3) WEIGHT SLIPS		
										4) CASH FUEL RECEIPTS ONLY		
										5) CANADA CUSTOMS DOCUMENTS		
										6) CUSTOMS BOND DOCUMENTS		
										7) TRIP EXPENSE REPORT		
										8) LUMPER RECEIPTS		
	1							CUEET ALL				



PLEASE COMPLETE AND SCAN TRIP SHEET, ALL PODS & CUSTOMS PAPERWORK WITHIN 24 HOURS OF DELIVERY

\*\*\*FAILURE TO DO SO WILL EFFECT PAYROLL\*\*\*
ORIGINAL DOCUMENTATION STILL NEEDS TO BE HANDED IN

